

CONCEALED WEAPON PERMIT FAQS:	ANSWER
What changes took effect on August 1, 2009?	<p>Several requirements took effect on August 1, 2009, including:</p> <ul style="list-style-type: none"> • Application fee increased to \$45.00; • New two-tier permit system: Class 1 & Class 2; • Minimum age requirement of 21 for Class 1 permit (still age 18 for Class 2); • Changes to classroom instruction and open book test; • Additional testing requirements for Class 1 permit (familiarity and proficiency); • Instructors must be certified by BCI; • All testing and classroom instruction must be held and completed within the state of North Dakota and cannot be held in conjunction with any other state's testing; • Maximum fee for testing set at \$50.00; • Applicants may be required to disclosure certain mental health/substance abuse records. <p>See also: http://www.ag.nd.gov/NewsReleases/2009/07-31-09.pdf and http://www.ag.nd.gov/Brochures/FactSheet/CWPermits.pdf</p>
My Concealed Weapon permit (CWP) was issued before August 1, 2009. Is it still valid?	Yes. Existing CWPs automatically converted to a Class 2 permit on August 1, 2009.
What is the difference between a Class 2 and a Class 1 permit?	The Class 2 permit is available to individuals age 18 or older who successfully complete the open book test. For the Class 1 permit, an applicant has to be over 21 and must successfully complete the classroom instruction, open book test, show familiarity with the weapon and pass a proficiency (shooting) test.
Are both permits valid in North Dakota?	Yes. Class 1 and Class 2 permits are equally valid in North Dakota.
Why would I want a Class 1 permit?	Reciprocity. A Class 1 permit is accepted in more states than a Class 2 permit. See: http://www.ag.nd.gov/BCI/CW/reciprocity.htm .
Can I upgrade an existing Class 2 permit to a Class 1 permit?	Yes, upon successfully completing all testing requirements for a Class 1 permit.
I have a current permit and I took a proficiency test a while back. Do I need to take it again for the Class 1 permit?	Yes. Applicants for a Class 1 permit must successfully complete all four components (classroom instruction, open book test, familiarity with weapon, proficiency test) within one year of the initial application or renewal application. No other proficiency test or experience may be substituted.
Where do I find an application form?	The application form is available from your local chief of police or sheriff, or by contacting BCI.

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Do I have to submit fingerprints with my application?	You do not need to submit fingerprints: if you have an existing Class 2 permit and want to upgrade it to a Class 1, OR for a timely renewal of an existing permit. You must submit fingerprints with your application: if you do not currently have a ND permit, OR your existing permit has been expired for more than 90 days.
Where do I find a list of test administrators?	Most Sheriffs offices and police departments provide concealed weapon testing; check with your local law enforcement agency for testing dates. A list of civilian certified test administrators is available online at http://www.ag.nd.gov/BCI/CW/CW.htm .
I am not a North Dakota resident; how do I apply for a ND CWP?	The application and testing procedure are the same for residents and non-residents. Beginning August 1, 2009, all classroom instruction and testing for a concealed weapon permit must be completed within the state of North Dakota.
Do I have to complete the authorization for release of medical records?	The Authorization form is required to be completed and included when submitting an application for a Class 1 permit. For a Class 2 permit, the authorization fee is only required to be completed and submitted if the applicant has answered "yes" to any of the questions relating to mental health or substance abuse.
How much is a concealed weapon permit?	The application fee for either permit is \$45, made payable to the Office of Attorney General.
How much is the testing?	A test administrator may charge a maximum of \$50 for administering the concealed weapon permit testing. This fee is all-inclusive; the test administrator may not charge an additional amount to cover the cost of the range or classroom location. A test administrator also may not require an applicant to take other classes as a pre-requisite to the CWP testing.
Do I have to pay for the Concealed Weapon Permit manual?	The fee for the CWP class includes a printed copy of the manual. In addition, a copy of the current manual can be downloaded, free, at http://www.ag.nd.gov/BCI/CW/2009Manual.pdf . The local police department, sheriff's office, or any a certified test administrator, can provide a printed copy of the manual. You can be charged up to \$9.00 for the printed copy.
I want a Class 2 permit. Do I have to take a safety class or any other training?	No. For a Class 2 permit, the applicant is only required to successfully complete the open book test. However, the Office of Attorney General suggests that it is advisable for the owner of a firearm to be familiar with its operation and with basic safety guidelines before carrying any firearm concealed.

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How long does it take to get a permit?	The application is submitted first to local law enforcement. The sheriff's office and police department complete a review and then forward the application to the Bureau of Criminal Investigation. It takes the BCI up to 30 days from the date the application is received from local law enforcement to process and issue the permit. If there is a problem with the application, it is returned to the applicant. If the applicant's check has been cashed, the application is being processed. Please allow 30 days after the date the check was cashed, plus mailing.
It's been more than 30 days since my check was cashed and I haven't received my permit. What should I do?	Please do not call with your inquiry - the BCI is prohibited by law from providing information about the status of a concealed weapon permit application, even to the applicant. Instead, send an e-mail with your full name, current mailing address, date on which the check was cashed and, if it is a renewal, your permit number. The e-mail address is ndag@nd.gov.
How do I renew my CWP?	Prior to expiration, a reminder card notifying the permit holder of the need to renew is mailed to the last known address provided to BCI. The standard application form is used for renewals; check the "renewal" box at the top of the application. Submission of fingerprints is not required for timely renewals.
My permit just expired. Can I still renew it, or do I have to retake the test?	The renewal process may be started no earlier than 90 days prior to the permit expiration date and no later than 90 days after the permit expiration date. Repeating the written test is not required for timely renewals of a Class 2 permit. To renew a Class 1 permit, the applicant must have completed all testing requirements for a Class 1 permit within one year before submitting the application for renewal.
I have a non-resident CWP. How do I renew it?	The renewal process for timely renewals is the same for residents and non-residents.
I recently moved. Is that a problem?	A permit holder is required to notify BCI of a change in address. An updated permit will be issued at the permit holder's request. See: http://www.ag.nd.gov/BCI/CW/ObtainPermit.htm .
I will be travelling across the country. Is there a list of states that accept North Dakota's CWP?	Yes. Reciprocity information is available at http://www.ag.nd.gov/BCI/CW/reciprocity.htm . Some states have imposed conditions that may limit or prohibit reciprocity for some permit holders (for example, the other state may not recognize a non-resident CWP).
How do I find out about another state's restrictions on reciprocity?	The Office of Attorney General and the BCI cannot provide information about other state's laws. It is the permit holder's responsibility to ensure compliance with other state's laws. For information on restrictions imposed by any other state, the permit holder must check with that state. For convenience, we have included links to the other states.