

LICENSE RENEWAL

If your license expires on or after January 1 2012: The renewal time period begins 180 days prior to expiration and continues to the date of expiration. **An expired license cannot be renewed.**

NOTE: If you begin the renewal process fewer than 90 days prior to the expiration date, you can still renew BUT your license to carry concealed will be invalid from the date of expiration until the renewed license is issued and you will not be able to carry concealed during that time. To avoid a lapse in licensing, the BCI recommends that you begin the process at the earliest opportunity.

To calculate the renewal period:

- Count back 180 days (not 6 months) from the date of expiration – this is the **earliest** date on which you can begin the renewal process by delivering the properly completed form to local law enforcement.
- Count back 90 days (not 3 months) from the expiration date – if you deliver the completed form to law enforcement after this date, your license will expire during the renewal process and there will be a period of time during which you will not have a valid license to carry concealed.

<u>If your license expires in:</u>	<u>Renewal period begins*</u>	<u>To avoid lapse, begin by**</u>
January 2012	July 2011	October 2011
February 2012	August 2011	November 2011
March 2012	September 2011	December 2011
April 2012	October 2011	January 2012
May 2012	November 2011	February 2012
June 2012	December 2011	March 2012
July 2012	January 2012	April 2012
August 2012	February 2012	May 2012
September 2012	March 2012	June 2012
October 2012	April 2012	July 2012
November 2012	May 2012	August 2012
December 2012	June 2012	September 2012

EXAMPLE		
If license expires on: July 17, 2012	Begin renewal no earlier than: January 19, 2012	To avoid lapse, begin renewal by: April 18, 2012

* Approximate time period – to ensure accuracy, please count back 180 days from the *actual* date of expiration of your license.

** Approximate time period – to ensure accuracy, please count back 90 days from the actual date of expiration of your license.

APPLICATIONS FROM ND RESIDENTS MAY NOT BE SUBMITTED TO THE BCI BY THE APPLICANT. APPLICANTS WITHIN CITY LIMITS MUST DELIVER THE APPLICATION TO THE CHIEF OF POLICE. THE CHIEF OF POLICE FORWARDS THE APPLICATIONS TO THE SHERIFF. RESIDENTS OUTSIDE CITY LIMITS DELIVER APPLICATIONS DIRECTLY TO THE SHERIFF. THE SHERIFF SUBMITS THE APPLICATIONS DIRECTLY TO THE BCI.

**** Timely renewal is the responsibility of the license holder. ****