

- **Call to Order**

Mike Ressler called to order the North Dakota CJIS Special Advisory Board Meeting at 1:31 p.m. on August 9, 2016 at the Office of Attorney General 17th floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Russ Buchholz, Alan Ibach, Rick Majerus (phone), Kara Schmitz-Olson (phone), Amy Vorachek, Mike Ressler, James Remer, Keith Schroeder (phone), and Brandon Solberg
- ND CJIS Advisory Board Members absent: Dallas Carlson, Sally Holewa and Mike Lynk
- Visitors present: Lyle Ripplinger, Linda Praus, and Callie Wachendorf
- Staff present: Molly Goebel, Heidi Smith, and Vanessa Royball

- **User Access Updates**

- Denials
 - Douglas Hill (Lisbon Police Department) – Lisbon Police Department decided to terminate his employment. Given the termination, the appeal was closed, so the Attorney General did not act on the recommendation from the previous meeting.
- Revocations
 - Kelly Dillon (Ward Co. State's Attorney's Office) – Her access is revoked based on the misdemeanor B conviction related to the DUI. She will be eligible to reapply in May of 2018.
 - Michael Rivera (US Marshal Office) – Due to a pending felony charge, his access was revoked.
- Reinstatements
 - Travis Bateman (McKenzie Co. Sheriff's Office) – He was acquitted of his felony charge, so his access was reinstated.
- Monitoring
 - Michael Schmitz (McKenzie Co. Sheriff's Office) – He still has access, but may lose it, if he is convicted of pending misdemeanor charges.
- Appeals
 - Shawn LaQue (Grand Forks County Corrections) – Keith Schroeder made a Motion to Table the Matter until the next meeting. Kara Schmitz-Olson seconded. In a roll call vote, all voted in favor.

- **2017-2019 Budget Optional Requests**

- Molly Goebel discussed the optional budget requests for several critical projects and initiatives for the upcoming biennium. As required, ND CJIS provided a proposed budget for the potential 10% budget decrease next biennium, which would include several detrimental changes.
- **CJIS Brief Status**
 - Budget: Molly Goebel provided an update on the ND CJIS budget. ND CJIS implemented cost reduction strategies due to running a high on the IT Software & Supplies. The spending is back on track, and there are no current concerns regarding the cost of operations this biennium.
 - Projects: Heidi Smith and Molly Goebel provided updates on ND CJIS projects.
 - Outreach: Heidi Smith reported that the ND CJIS staff has been extremely busy with outreach to stakeholders. Mike Ressler commented that he likes how the Outreach is documented, as it shows a history of outreach over many months and can be referred back to.
 - Operations: Heidi Smith reports that the DJS interface is now live for SAVIN. The original P1 go-lives have been completed. Grand Forks will be completed in January 2017.
- **Regular Meeting Schedule**

The ND CJIS Advisory Board agreed to a new quarterly ND CJIS Board meeting schedule, which will be published.
- **Adjournment**

Mike Ressler adjourned the meeting at 1:57 p.m.
Motion to Adjourn: James Remer Second: Amy Vorachek