

- **Call to Order**

Dallas Carlson called to order the North Dakota CJIS Advisory Board Meeting at 1:31 p.m. on October 20, 2016 at the Office of Attorney General 17th floor conference room in the Capitol building.

- **Attendance**

- ND CJIS Advisory Board Members present: Russ Buchholz, Alan Ibach, Sally Holewa, Kara Schmitz-Olson (phone), Mike Lynk, Scott Steele, James Remer (phone), Keith Schroeder (phone), and Dallas Carlson
- ND CJIS Advisory Board Members absent: Mike Ressler, Brandon Solberg, and Amy Vorachek
- Visitors present: Lyle Ripplinger and Larry Zubke
- Staff present: Molly Goebel, Heidi Smith, and Vanessa Royball

- **Approval of Previous Meeting Minutes**

Motion to Approve: Russ Buchholz Second: Keith Schroeder

- **CJIS Brief Status**

- Budget: Molly Goebel provided an update on the ND CJIS budget. There are no budget concerns for the current biennium at this time.
- Projects: Molly Goebel provided updates on ND CJIS projects.
- Outreach: Heidi Smith reported that there continues to be significant contact with ND CJIS stakeholders.
- Operations: Heidi Smith reported that overall the operations of each program are going smoothly. Some progress has been slower for ND STARS/JustWare and ND CJIS Portal due to the current staff vacancy.

- **Roundtable Discussion of Current Agency Projects**

- Sally Holewa (ND Judicial Branch): The courts are looking forward to the completion of the CST. The courts are involved in the NARIP project with ND CJIS. The courts are not starting new projects for next biennium. The Courts' e-warrants project has been completed.
- Russ Buchholz (DOT): DOT is working on implementing two off-site self-service terminals for registrations and tab renewals by credit card. One terminal will be at the Oasis truck stop, and the DOT is looking for a location for the other terminal. The DOT wait times are displayed on the DOT website.

- Alan Ibach (NRG/Association of Counties): NRG has received requests for a low cost CAD solution for smaller agencies.
- Mike Lynk (State Radio): State Radio completed and passed its FBI audit. Mike would like to meet with AG IT about the CHIEFS Project.
- Scott Steele (Golden Valley Sheriff's Office/ND Sheriffs & Deputies Assoc.): No update
- Keith Schroeder (Devils Lake PD/Chiefs of Police of ND Assoc.): Lake Region is still having some minor issues with ND LERMS/PremierOne.
- Jim Remer (Grand Forks PD/League of Cities): Grand Forks Police Department and Sheriff's Office is signed up for ND LERMS/PremierOne. The project is going well; training is in a couple weeks. The project team is working through challenges regarding the integration of PremierOne with a different CAD system.
- Kara Schmitz-Olson (Cass Co. State's Attorney/ND State's Attorney Assoc.): No update
- Dallas Carlson (BCI): BCI and the task forces will be moving to a new case management system in January.

- **Next CJIS Board Meeting**

The ND CJIS Advisory Board's next meeting will be held on January 19, 2017 at 1:30 pm.

- **Adjournment**

Dallas Carlson adjourned the meeting at 1:58 p.m.

Motion to Adjourn: Mike Lynk Second: James Remer